



Request for Course Scheduling

All requests must be received **4 weeks** prior to the class start date.

Email: SFT.CourseScheduler@fire.ca.gov **Phone:** (916) 568-2902



Course:		FY:	Class Code:
Training Location Name:		Start Date:	End Date:
Training Location Physical Address:		<input type="checkbox"/> Advertise Online? Advertise Phone/Email:	
Contact Name:		Advertise Website:	
Contact's Phone:		Contact's Email Address:	
Estimated Students:		<input type="checkbox"/> Shift Schedule	<input type="checkbox"/> Smart Class <input type="checkbox"/> Online/hybrid
Primary	Name:	Email:	
	SFT ID:	Phone:	
Senior	Name:	Email:	
	SFT ID:	Phone:	
Use the section below for technical rescue classes that require the use of modules or additional instructors. All course requirements can be found in the Course Information Manual (online)		Note: 10:1 FFS, RICOP 12:1 LARRO, RS 3, RRT, CSRT (3 sqd max), TRT (2 sqd max) <i>CSRT: The Senior cannot be a Primary RRT/TRT/RS3: Sr. cannot be a Primary in 3 or 4 mod. class</i>	
Module 1		SFT ID:	
Module 2		SFT ID:	
Module 3		SFT ID:	
Module 4		SFT ID:	
SHIPPING INFORMATION:		HOSTING/BILLING INFORMATION:	
Agency:		Billing Agency:	
Attn:		Attn:	
Street Address: (No Po Box)		Street Address:	
City/State/Zip Code:		City/State/Zip Code:	

FOR STATE FIRE TRAINING USE ONLY -- DO NOT PAY UNTIL INVOICED

Date Shipped:	Date Returned:	<input type="checkbox"/> MRT #: (CAL FIRE Only)		
Registration and Materials		Unit Price	Quantity	Total Price
CFSTES Registration:..... (59210-142500-20)		\$80.00		\$
FSTEP Registration:..... (59210-142500-21)		\$20.00		\$
Handling Charges: (59210-14200-03)				\$ 8.00
TOTAL DUE:				\$
Return materials to: SFT, 2251 Harvard Street, Suite 400, Sacramento, CA 95815 within 15 days of the class end date				

EXAMPLE